



# Community and Volunteers Officer Job Description

Reports to:	Community Lead
Salary:	£30,000 pa FTE
Hours:	0.6 FTE - 22.5 hrs pw
Contract:	16 months
Location:	Remote, onsite as required

Registered as a charity in 2022, Tir Natur works to advance for the benefit of the public, the improvement and conservation of the physical and natural environment in Wales by restoring the natural processes that create resilient ecosystems through rewilding. In doing so we will reverse declines in biodiversity and bio abundance in Wales. Tir Natur owns a 1200-acre holding in mid Wales, the Cwm Doethie project.

Tir Natur also works to:

- advance the education and the engagement of the public in the principles of ecosystem restoration and rewilding, through the promotion of rewilding principles;
- enhance the well-being of communities in Wales, through the engagement of people with the natural landscapes, and improving access to these landscapes.

At Tir Natur we are committed to our wide community and all communication is delivered in line with our Welsh language policy. Oral and written Welsh language skills are essential for effective delivery of duties. Building relationships with local community members, community-of-interest members and volunteers across Tir Natur, the Community and Volunteers Officer will be responsible for gathering feedback and ideas from all parties to further develop our community. They will lead a programme of events and activities for all members of our various communities and will work with an inclusive, accessible approach, aiming to widen our reach as widely as possible.

This project is funded by the Nature Networks Programme. It is being delivered by the Heritage Fund, on behalf of the Welsh Government.

Ariennir y prosiect yma gan y Rhaglen Rhwydweithiau Natur. Mae'n cael ei ddarparu gan y Gronfa Treftadaeth, ar ran Llywodraeth Cymru.

<b>Key Duties &amp; Responsibilities</b>
Community relationship management:



# Community and Volunteers Officer Job Description

## Key Duties & Responsibilities

- Conduct an analysis of community needs, aligning them with the strategic needs of Tir Natur for both the land and our wider mission
- Develop and implement the Engagement Programme as outlined in the Nature Network Fund Project Plan
- Manage and implement community outreach activities from the Programme of events and activities
- Develop community agency, participation, understanding and collaboration around the project work.
- Deliver a range of activities (learning, experiential, training and talks) in the community and on the land for and with local people.
- Work with the Comms Manager to capture and tell the stories of local people; of this land - living, working, heritage and wildlife and identifying what a wilder, more peopled future for this land could look like.
- Represent Tir Natur at community events as required.
- Develop and maintain relationships with individuals that may benefit from our community programs.
- Oversee creative development of events and promotion, working with internal and external partners.

## Volunteer Management:

- Work to attract and retain volunteers from local communities and further afield.
- Develop a programme of meaningful and engaging activities for volunteers, which deliver our vision and contribute to the wider mission of Tir Natur.
- Lead continuous improvement and development of volunteer-led community activities.

## Other:

- Work to support Welsh language speakers and learners across Tir Natur.
- Work within the policies and procedures of Tir Natur and in a way that meets legal, statutory and best practice requirements.
- Proactively seek and propose personal development opportunities and training.
- Work to promote equality and diversity principles and practice.
- Work flexibly, including occasional evening and weekend work.
- Undertake any other duties as reasonably required .